GENERAL CODE OF ORDINANCES
CHAPTER 15 -- FEES, FINES AND PENALTIES
AND OTHER APPENDIXES

The purpose of this ordinance is to provide for greater economy and efficiency in the enforcement of town ordinances and to guarantee the consistency and fairness of enforcement procedures.

Appendix A -- Fees, fines & penalties
Appendix B -- Manitowoc County codes adopted by the Town of Cooperstown by Resolution
Appendix C -- Town Road Agreements with neighboring towns, village
Appendix D -- Attachments for Chapter 4, plan commission
Appendix E -- Map and description of road signs from chapter 7
Appendix F – Administrative Records (Record Retention)

APPENDIX A FEES, FINES & PENALTIES

SECTION	FEES, FINES & PENALTIES	Fee	Penalty
1.05 (1)	Town Chairman Salary Annually	5000.00 (effective April 2023)	
1.05 (2)	Town Supervisor Salary Annually	1200.00 (effective April 2023)	
1.05 (3)	Per Diem	50.00	
1.06 (D)	Town Clerk Salary Annually	20000.00 (effective April 2023)	
1.07 (D)	Town Treasurer Salary Annually	7500.00	
1.08 (C)(3)	Town Constable Salary Annually	200.00	
1.09	Copy fee	.25	
1.09	Comprehensive	30.00	
1.09	Research fee	50.00	
4.17	Rezoning Permit Application	350.00	
5.00	Building code fees listed	refer to chapter 5.08 to 5.13	
6.11	Obstructing in roadway prohibited		10.00 up to $100.00
6.11b	Obstructing off roadway prohibited -2nd offense		50.00
6.11 b	Obstructing off roadway prohibited – 3rd offense		100.00
6.09	Boring Permit	25.00	
6.13	Culvert Permit	50.00	
8.02	Dog License-spayed or neutered	5.00	25.00
8.02	Dog License-	10.00	25.00
8.02	Kennel License	35.00	
8.02	Late Fee- after April 1st		25.00
8.02	Failure to obtain rabies vaccination		50.00
8.02	Failure to obtain rabies vaccination -2nd offense		100.00
8.02	Refusal to comply with quarantine		100.00
8.02	Refusal to comply with quarantine - 2nd offense		500.00

8.02	Dog running at-large- 1st offense				100.00
8.02	Dog running at-large- subsequent offenses				200.00
8.03	Peddlers- investigation fee with application			10.00	
8.03	Surety Bond for Non-Manitowoc County resident			500.00	
8.04	Class B- Intoxicant			150.00	
8.04	Class B- Fermented			50.00	8.04
	Operators License		15.00		
8.04	Picnic License			10.00	
8.04	Background Check			7.00	8.05
	Class C- Wine License	100.00			
8.06	Cigarette License			5.00	
8.07	Junk Dealers License			200.00	
8.08	Adult- Orientation application fee			250.00	8.08
	Adult- Orientation application fee-renewal		250.00		
8.08	Late application				100.00
8.08	Violation of application				1000.00
9.04	Firework Permit			25.00	

All other ordinance violations

1st offense	written warning
2nd offense	50.00
3rd offense	100.00
4th offense	200.00

Violations of the Manitowoc County ordinances will be referred and enforced by the County

APPENDIX B MANITOWOC COUNTY CODES ADOPTED BY THE TOWN OF COOPERSTOWN BY RESOLUTION

Manitowoc County Website link http://www.manitowoc-county.com/default.asp

Resolution 2011-6 Manitowoc COUNTY CODE CHAPTER 8, General Zoning and Land Use Regulation Ordinance, effective on December 2011.

RESOLUTION 2007-2 MANITOWOC COUNTY CODE CHAPTER 19, Animal Waste Management Ordinance, effective on January 16, 2007.

RESOLUTION 2007-3 MANITOWOC COUNTY CODE CHAPTER 26, Animal Waste Storage Ordinance, effective on January 16, 2007.

RESOLUTION 2007-4 MANITOWOC COUNTY CODE CHAPTER 27, Agriculture Shore land Management Ordinance, effective on January 16, 2007.

APPENDIX C TOWN ROAD AGREEMENTS WITH NEIGHBORING TOWNS, VILLAGE

(to be added as approved)

Chapter 1 -- 1.05 (D) 4

1. Town of New Denmark, Brown County

COPY

HIGHWAY ORDER
TOWN OF COOPERSTOWN MANITOWOC COUNTY, WISCONSIN
AND TOWN OF NEW DENMARK BROWN COUNTY, WISCONSIN

(COOPERSTOWN ROAD)
Between County Highway NN and County Highway R

THIS AGREEMENT is made by and between the Town of Cooperstown Town Board and the Town of New Denmark Town Board pursuant to Section 82.21 (4), Wis. Stats., in consideration of the mutual covenants and conditions contained herein. Pursuant to Section 82.21 (4), Wis. Stats., the Town of Cooperstown Manitowoc County, Wisconsin and the Town of New Denmark Brown County, Wisconsin, hereby adopt this Highway Order pertaining to Cooperstown Road, a length of 4.84 miles extending from County Highway NN to County Highway R, Brown County, Wisconsin.

1. Town of New Denmark Responsibility. The Town of New Denmark will, on the portion of the road described in paragraph 2, perform the following:

A. Rebuild road bed when necessary.

B. Repave surface when necessary.

C. Maintain: crack fill, chip seal, slurry seal, or slag seal as deemed necessary.

D. Cut grass, remove weeds and cut brush in right-of-way.

E. Replace culverts as necessary.

F. Install new or additional culverts if required.

G. Plow snow.

H. Perform other required maintenance, including center striping and erection of needed traffic signs.

2. Portion of Roads the Responsibility of the Town of New Denmark.

A. Cooperstown Road: That portion of Cooperstown Road from County Highway NN East to Cedar Creek Drive a distance of 2.41 miles or 12,724.8 feet.

3. Jurisdiction for Permits. The Town of Cooperstown shall retain sole jurisdiction and authority to grant any driveway permits and culvert permits, including temporary work permits, for access from any property on the South side of the road mentioned in paragraph 2 above. Copies of any driveway or culvert permits issued by the Town of Cooperstown for property on the south side of the road mentioned in paragraph 2 above shall be provided to the Town of New Denmark within 30 days of the issuance of any such permits. The Town of Cooperstown shall have no jurisdiction in any permits issued to Town of New Denmark residents due to the shared road.

4. Shared Highway Funding. This Order is intended to change PASER records. The Town of New Denmark will collect shared highway funding as indicated in PASER records that reflect this agreement.

5. Town of Cooperstown Responsibility. The Town of Cooperstown will, on the portion of the road described in paragraph 6, perform the following:

A. Rebuild road bed when necessary.

B. Repave surface when necessary.

C. Maintain: crack fill, chip seal, slurry seal or slag seal as deemed necessary.

D. Cut grass, remove weeds and cut brush in right-of-way.

E. Replace culverts as necessary.

F. Install new or additional culverts if required.

G. Plow snow.

H. Perform other required maintenance, including center striping and erection of needed traffic signs.

6. Portion of Roads the Responsibility of Town of Cooperstown.

A. Cooperstown Road: That portion of Cooperstown Road from the centerline of CTH R west to Cedar Creek Drive a distance of 2.43 miles or 12,830.4 feet.

7. Jurisdiction for Permits. The Town of New Denmark shall retain sole jurisdiction and authority to grant any driveway permits and culvert permits, including temporary work permits, for access from any property on the North side of the road mentioned in paragraph 6 above. Copies of any driveway or culvert permits issued by the Town of New Denmark for property on the north side of the road mentioned in paragraph 6 above shall be provided to the Town of Cooperstown within 30 days of the issuance of any such permits. The Town of New Denmark shall have no jurisdiction in any permits issued to Town of Cooperstown residents due to the shared road.

8. Shared Highway Funding. This Order is intended to change PASER records. The Town of Cooperstown will collect shared highway funding as indicated in PASER records that reflect this agreement.

9. Bridge Maintenance and Replacement. The Towns of Cooperstown and New Denmark agree to share equally the costs of maintaining and replacing all bridges on Cooperstown Road between County Highway NN to County Highway R, Brown County, Wisconsin. The Town preforming any such bridge work shall notify the other Town in writing at least sixty (60) days prior to letting the project out for bid.

10. Town Performance Standards. If at any time either Town considers the responsibilities imposed on the other Town ("Obligated Town") under this Agreement and Highway Order are not being carried out consistent with highway safety and the public interest and good government, that Town may appeal to the Town Board of the Obligated Town. Each Town shall endeavor to appeal prior to September 1 so that the Obligated Town, if electing to do any corrective road work, may properly budget for the work in the following budget year.

11. Allocation of Liability for Damages.

A. Except as stated herein, the Town of New Denmark shall be responsible for all damages arising out of an incident which occurs within the right-of-way of the portions of roads for which the Town of New Denmark is responsible, as defined in paragraph 2, and which damages are a result of the performance of the Town of New Denmark of its obligations under this Agreement and Highway Order. The Town of New Denmark agrees to indemnify and hold the Town of Cooperstown harmless from any damages. Notwithstanding the foregoing, the Town of New Denmark shall not be responsible for any damages incurred to property located in the Town of Cooperstown outside the road right-of-way, or to person as a result of owning property in the Town of Cooperstown outside the road right-of-way. Such damages shall be the responsibility of the Town of Cooperstown.

B. Except as stated herein, the Town of Cooperstown shall be responsible for all damages arising out of an incident which occurs within the right-of-way of the portions of roads for which the Town of Cooperstown is responsible, as defined in paragraph 6, and which damages are a result of the performance of the Town of Cooperstown of its obligations under this Agreement and Highway Order. The Town of Cooperstown agrees to indemnify and hold the Town of New Denmark harmless from any damages. Notwithstanding the foregoing, the Town of Cooperstown shall not be responsible for any damages incurred to property located in the Town of New Denmark outside the road right-of-way, or to person as a result of owning property in the Town of New Denmark outside the road right-of-way. Such damages shall be the responsibility of the Town of New Denmark.

12. Severability. If any portion of this Highway Order is found to be void or unconstitutional by a court of competent jurisdiction, such finding shall not affect the remaining portions of this Highway Order which shall continue to be in full force and effect.

13. Binding Effect. This Highway Order is adopted pursuant to Section 82.21 (4), Wis. Stats. A copy of this Order shall be filed with the Town Clerk of Town of Cooperstown and the Town Clerk of the Town of New Denmark and shall have binding effect pursuant to Statute.

14. Drafting. The parties take equal responsibility for the drafting of this Highway Order and it shall not be construed in favor of or against either Town.

This Highway Order was adopted at a meeting of the Town Board of the Town of Cooperstown on Jan 8, 2012.

ATTEST:

Susan Kornely, Town Clerk

TOWN OF COOPERSTOWN

Richard Duckett, Town Chairman

This Highway Order was adopted at a meeting of the Town Board of the Town of New Denmark on Jan 14, 2013.

ATTEST:

Michelle Wallerius, Town Clerk

TOWN OF NEW DENMARK

William J. Krueger, Town Chairman

T-NEW DENMARK
TOWN OF FRA
T22N
T21N
VILLAGE OF DENMARK
TOWN OF COOPERSTOWN
R22E
Eagle River
This information contained on this map was created for the official use of the Wisconsin Department of Transportation (WisDOT). Any other uses while not prohibited, is the sole responsibility of the user. WisDOT expressly disclaims all liability regarding fitness of use of the information for other than official WisDOT business.
N
E
S
W
0 0.25 0.5 0.75 1
Miles
County Border
CVT Border
PLSS Border
Bridge
Gate
Route Identifier

2. Town of Gibson, Manitowoc County

HIGHWAY ORDER
TOWN OF COOPERSTOWN AND TOWN OF GIBSON MANITOWOC COUNTY, WISCONSIN

THIS AGREEMENT is made by and between the Town of Cooperstown Town Board and the Town of Gibson Town Board pursuant to Section 82.21 (4), Wis. Stats., in consideration of the mutual covenants and conditions contained herein. Pursuant to Section 82.21 (4), Wis. Stats., the Town of Cooperstown and the Town of Gibson, both Manitowoc County, Wisconsin, hereby adopt this Highway Order pertaining to Nachtwey Road

1. Town of Gibson Responsibility. The Town of Gibson will, on the portion of the road described in paragraph 2, perform the following:

A. Rebuild road bed when necessary.

B. Repave surface when necessary.

C. Maintain: crack fill, chip seal, slurry seal, or slag seal as deemed necessary.

D. Cut grass, remove weeds and cut brush in right-of-way.

E. Replace culverts as necessary.

F. Install new or additional culverts if required.

G. Plow snow. See attached Snow Plowing Agreement dated _____

H. Perform other required maintenance, including center striping and erection of needed traffic signs.

2. Portion of Roads the Responsibility of the Town of Gibson.

A. Nachtwey Road: That portion of Nachtwey Road beginning .17 miles (898') south of Zander road thence continuing south for .17 miles (898').

3. Jurisdiction for Permits. The Town of Gibson shall have sole jurisdiction and authority to grant any driveway permits and culvert permits, including temporary work permits, for access from any property on the east side of Nachtwey Road. The Town of Cooperstown shall have no jurisdiction in any permits issued to Town of Gibson residents due to the shared road.

4. Shared Highway Funding. The Town of Gibson will continue to collect shared highway funding as indicated in present PASER records, regardless of the actual surface area maintained. This Order is not intended to change PASER records.

5. Town of Cooperstown Responsibility. The Town of Cooperstown will, on the portion of the road described in paragraph 6, perform the following:

A. Rebuild road bed when necessary.

B. Repave surface when necessary.

C. Maintain: crack fill, chip seal, slurry seal, or slag seal as deemed necessary.

D. Cut grass, remove weeds and cut brush in right-of-way.

E. Replace culverts as necessary.

F. Install new or additional culverts if required.

G. Plow snow. See attached Snow Plowing Agreement dated _____

H. Perform other required maintenance, including center striping and erection of needed traffic signs.

6. Portion of Roads the Responsibility of Town of Cooperstown.

A. Nachtwey Road: That portion of Nachtwey Road beginning at Zander Road thence south for .17 mile (898;)

7. Jurisdiction for Permits. The Town of Cooperstown shall have sole jurisdiction and authority to grant any driveway permits and culvert permits, including temporary work permits, for access from any property on the west side of Nachtwey Road. The Town of Gibson shall have no jurisdiction in any permits issued to Town of Cooperstown residents due to the shared road.

8. Shared Highway Funding. The Town of Cooperstown will continue to collect shared highway funding as indicated in present PASER records, regardless of the actual surface area maintained. This Order is not intended to change PASER records.

9. Town Performance Standards. If at any time either Town considers the responsibilities imposed on the other Town ("obligated town") under this Agreement and Highway Order are not being carried out consistent with highway safety and the public interest and good government, that Town may appeal to the Town Board of the obligated town. Each town shall endeavor to appeal prior to September 1 so that the obligated Town, if electing to do any corrective road work, may properly budget for the work in the following budget year.

10. Allocation of Liability for Damages.

A. Except as stated herein, the Town of Gibson shall be responsible for all damages arising out of an incident which occurs within the right-of-way of the portions of roads for which the Town of Gibson is responsible, as defined in paragraph 2, and which damages are a result of the performance of the Town of Gibson of its obligations under this Agreement and Highway Order. The

Town of Gibson agrees to indemnify and hold the Town of Cooperstown harmless from any damages. Notwithstanding the foregoing, the Town of Gibson shall not be responsible for any damages incurred to property located in the Town of Cooperstown outside the road right-of-way, or to person as a result of owning property in the Town of Cooperstown outside the road right-of-way. Such damages shall be the responsibility of the Town of Cooperstown.

B. Except as stated herein, the Town of Cooperstown shall be responsible for all damages arising out of an incident which occurs within the right-of-way of the portions of roads for which the Town of Cooperstown is responsible, as defined in paragraph 6, and which damages are a result of the performance of the Town of Cooperstown of its obligations under this Agreement and Highway Order. The Town of Cooperstown agrees to indemnify and hold the Town Gibson harmless from any damages. Notwithstanding the foregoing, the Town of Cooperstown shall not be responsible for any damages incurred to property located in the Town of Gibson outside the road right-of-way, or to person as a result of owning property in the Town of Gibson outside the road right-of-way. Such damages shall be the responsibility of the Town of Gibson.

11. Severability. If any portion of this Highway Order is found to be void or unconstitutional by a court of competent jurisdiction, such finding shall not affect the remaining portions of this Highway Order which shall continue to be in full force and effect.

12. Binding Effect. This Highway Order is adopted pursuant to Section 82.21 (4), Wis. Stats. A Copy of this Order shall be filed with the Town Clerk of Town of Cooperstown and the Town Clerk of the Town of Gibson and shall have binding effect pursuant to Statute.

13. Drafting. The parties take equal responsibility for the drafting of this Highway Order and it shall not be construed in favor of or against either Town.

SNOW PLOWING AGREEMENT
TOWN OF COOPERSTONW AND TOWN OF GIBSON
MANITOWOC COUNTY, WISCONSIN

(ZANDER RD, NACHTWEY ROAD, HIDDEN VALLEY ROAD, PAUTZ ROAD, FISHERVILLE ROAD AND GREENSTREET ROAD)

1. Town of Cooperstown Responsibility.

   A. Plow Snow- Hidden Valley Road from County Hwy R to7601 Hiden Valley Road.

   B. Plow Snow- Greenstreet Road from Cooperstown/Gibson town line to County Hwy R

   C. Plow Snow - Fisherville Road from Cooperstown/Gibson town line to County Hwy R

2. Town of Gibson Responsibility. The Town of Gibson will, on the portions of the roads described in paragraph 1, perform the following:

   A. Plow Snow- Zander Road- from County Hwy R to Cooperstown/Gibson town-Line (Nachtwey Road).

   B. Plow Snow- Nachtwey Road from Zander Road to Cooperstown/Gibson town line.

   C. Plow Snow- Pautz Road from County Hwy R to Cooperstown/Gibson town line.

Date_____

This Highway Order was adopted at a joint meeting of the Town of Cooperstown and the Town of Gibson Town Boards on _____, 2013

ATTEST:

Susan Kornely
Susan Kornely, Town Clerk 4/9/13

TOWN OF COOPERSTOWN

Richard Duckett
Richard Duckett, Town Chairman 4-9-13

ATTEST:

Linda Herman
Linda Herman, Town Clerk

TOWN OF GIBSON

Richard J Wegner
Richard Wegner, Town Chairman 02/04/13

3. Town of Franklin, Manitowoc County

HIGHWAY ORDER
TOWN OF FRANKLIN AND TOWN OF COOPERSTOWN
MANITOWOC COUNTY, WISCONSIN

(FISHERVILLE ROAD AND RAMEKER ROAD)

THIS AGREEMENT is made by and between the Town of Franklin Town Board and the Town of Cooperstown Town Board pursuant to Section 82.21 (4), Wis. Stats., in consideration of the mutual covenants and conditions contained herein. Pursuant to Section 82.21 (4), Wis. Stats., the Town of Franklin and Town of Cooperstown, both of Manitowoc County, Wisconsin, hereby adopt this Highway Order pertaining to Fisherville Road and Rameker Road.

1. Town of Franklin Responsibility. The Town of Franklin will, on the portions of the roads described in paragraph 2, perform the following:

A. Rebuild road bed when necessary.

B. Repave surface when necessary.

C. Maintain: crack fill, chip seal, slurry seal, or slag seal as deemed necessary.

D. Cut grass, remove weeds and cut brush in right-of-way.

E. Replace culverts as necessary.

F. Install new or additional culverts if required.

G. Plow snow.

H. Perform other required maintenance, including center striping and erection of needed traffic signs.

2. Portion of Roads the Responsibility of Town of Franklin.

A. Fisherville Road: That portion of Fisherville Road from County Highway T west to the centerline of the intersection of Fisherville Road and Rosecrans Road, a distance of approximately 1.1 miles or 5,749 feet.

B. Rameker Road: That portion of Rameker Road from the intersection with County Highway NN east to the work delineation indicator posted a distance of approximately 0.7 miles or 3,650 feet.

3. Jurisdiction for Permits. The Town of Franklin shall have sole jurisdiction and authority to grant any driveway permits and culvert permits, including temporary work permits, for access from any property on the south side of the roads mentioned in paragraph 2 above. The Town of Cooperstown shall have no jurisdiction in any permits issued to Town of Franklin residents due to the shared road.

4. Shared Highway Funding. The Town of Franklin will continue to collect shared highway funding as indicated in present PASER records, regardless of the actual road surface area maintained. This Order is not intended to change PASER records.

5. Town of Cooperstown Responsibility. The Town of Cooperstown will, on the portions of the roads described in paragraph 6, perform the following:

A. Rebuild road bed when necessary.

B. Repave surface when necessary.

C. Maintain: crack fill, chip seal, slurry seal, or slag seal as deemed necessary.

D. Cut grass, remove weeds and cut brush in right-of-way.

E. Replace culverts as necessary.

F. Install new or additional culverts if required.

G. Plow snow.

H. Perform other required maintenance, including center striping and erection of needed traffic signs.

6. Portion of Roads the Responsibility of Town of Cooperstown.

A. Fisherville Road: That portion of Fisherville Road from the centerline of the intersection of Rosecrans Road west to the terminus of Fisherville Road at the intersection with Marshek Road, a distance of approximately 4,426 feet.

B. Rameker Road: That portion of Rameker Road east from the work delineation indicator posted to the centerline of the driveway for the residence at 13423 Rameker Road, a distance of 0.6 miles or 3,165 feet.

7. Jurisdiction for Permits. The Town of Cooperstown shall have sole jurisdiction and authority to grant any driveway permits and culvert permits, including temporary work permits, for access from any property on the north side of the roads mentioned in paragraph 6 above. The Town of Cooperstown shall have no jurisdiction for any permits issued to Franklin residents due to the shared road.

8. Shared Highway Funding. The Town of Cooperstown will continue to collect shared highway funding as indicated in present PASER records, regardless of the actual road surface area maintained. This Order is not intended to change PASER records.

9. Town Performance Standards. If at any time either Town considers the responsibilities imposed on the other Town ("obligated town") under this Agreement and Highway Order are not being carried out consistent with highway safety and the public interest and good government, that Town may appeal to the Town Board of the obligated town. Each town shall endeavor to appeal prior to September 1 so that the obligated Town, if electing to do any corrective road work, may properly budget for the work in the following budget year.

10. Allocation of Liability for Damages.

A. Except as stated herein, the Town of Franklin shall be responsible for all damages arising out of an incident which occurs within the right-of-way of the portions of roads for which the Town of Franklin is responsible, as defined in paragraph 2, and which damages are a result of the performance of the Town of Franklin of its obligations under this Agreement and Highway Order. The Town of Franklin agrees to indemnify and hold the Town of Cooperstown harmless from any such damages. Notwithstanding the foregoing, the Town of Franklin shall not be responsible for any damages incurred to property located in the Town of Cooperstown outside the road right-of-way, or to persons as a result of owning property in the Town of Cooperstown outside the road right-of-way. Such damages shall be the responsibility of the Town of Cooperstown.

B. Except as stated herein, the Town of Cooperstown shall be responsible for all damages arising out of an incident which occurs in the right-of-way of the portions of roads for

which the Town of Cooperstown is responsible, as defined in paragraph 6, and which damages are the result of the performance of the Town of Cooperstown of its obligations under this Agreement and Highway Order. The Town of Cooperstown agrees to indemnify and hold the Town of Franklin harmless from any such damages. Notwithstanding the foregoing, the Town of Cooperstown shall not be responsible for damages to property located in the Town of Franklin outside the road right-of-way or to persons as a result of owning property in the Town of Franklin outside the road right-of-way. Such damages shall be the responsibility of the Town of Franklin.

11. Severability. If any portion of this Highway Order is found to be void or unconstitutional by a court of competent jurisdiction, such finding shall not affect the remaining portions of this Highway Order which shall continue to be in full force and effect.

12. Binding Effect. This Highway Order is adopted pursuant to Section 82.21 (4), Wis. Stats. A copy of this Order shall be filed with the Town Clerk of the Town of Franklin and the Town Clerk of the Town of Cooperstown and shall have binding effect pursuant to Statute.

13. Drafting. The parties take equal responsibility for the drafting of this Highway Order and it shall not be construed in favor of or against either Town.

This Highway Order was adopted at a joint meeting of the Town of Franklin and the Town of Cooperstown Town Boards on Oct 12, ____, 2010.

ATTEST:

Charles Nate, Town Clerk

TOWN OF FRANKLIN

Jerold L. Korinek, Town Chairperson

ATTEST:

Susan B. Kornely, Town Clerk

TOWN OF COOPERSTOWN

Richard Duckett, Town Chairperson

HIGHWAY ORDER
TOWN OF COOPERSTOWN AND TOWN OF KOSSUTH
MANITOWOC COUNTY, WISCONSIN

(FISHERVILLE ROAD)

THIS AGREEMENT is made by and between the Town of Cooperstown Town Board and the Town of Kossuth Town Board pursuant to Section 82.21 (4), Wis. Stats., in consideration of the mutual covenants and conditions contained herein. Pursuant to Section 82.21 (4), Wis. Stats., the Town of Cooperstown and the Town of Kossuth, both of Manitowoc County, Wisconsin, hereby adopt this Highway Order pertaining to Fisherville Road.

1. Town of Kossuth Responsibility. The Town of Kossuth will, on the portion of the road described in paragraph 2, perform the following:

A. Rebuild road bed when necessary.

B. Repave surface when necessary.

C. Maintain: crack fill, chip seal, slurry seal, or slag seal as deemed necessary.

D. Cut grass, remove weeds and cut brush in right-of-way.

E. Replace culverts as necessary.

F. Install new or additional culverts if required.

G. Plow snow (at present contracted to the Town of Cooperstown).

H. Perform other required maintenance, including center striping and erection of needed traffic signs.

2. Portion of Roads the Responsibility of the Town of Kossuth.

A. Fisherville Road: That portion of Fisherville Road from the Cooperstown & Gibson town boundary west .89 miles or 4699' to work delineation point.

B. At present, the Town of Cooperstown does all the snow removal along Fisherville Road from CTH T east to CTH R. Cost from delineation point to Cooperstown/Gibson boundary shard based on yearly established rates. Cost from Cooperstown/Gibson boundary east to CTHR .5 miles or 2646' based on yearly established rates between Town of Gibson and Town of Kossuth.

3. Jurisdiction for Permits. The Town of Kossuth shall have sole jurisdiction and authority to grant any driveway permits and culvert permits, including temporary work permits, for access from any property on the south side of the road mentioned in paragraph 2 above. The Town of Cooperstown shall have no jurisdiction in any permits issued to Town of Kossuth residents due to the shared road.

4. Shared Highway Funding. The Town of Kossuth will continue to collect shared highway funding as indicated in present PASER records, regardless of the actual surface area maintained. This Order is not intended to change PASER records.

5. Town of Cooperstown Responsibility. The Town of Cooperstown will, on the portion of the road described in paragraph 6, perform the following:

A. Rebuild road bed when necessary.

B. Repave surface when necessary.

C. Maintain: crack fill, chip seal, slurry seal, or slag seal as deemed necessary.

D. Cut grass, remove weeds and cut brush in right-of-way.

E. Replace culverts as necessary.

F. Install new or additional culverts if required.

G. Plow snow.

H. Perform other required maintenance, including center striping and erection of needed traffic signs.

6. Portion of Roads the Responsibility of Town of Cooperstown.

A. Fisherville Road: That portion of Fisherville Road from the Town of Kossuth westerly boundary with the Town of Franklin approximately 264' east of CTH T then east .89 miles or 4699' to work delineation point (approximately 605' east of the centerline of Pantzlaff Road).

7. Jurisdiction for Permits. The Town of Cooperstown shall have sole jurisdiction and authority to grant any driveway permits and culvert permits, including temporary work permits, for access from any property on the north side of the road mentioned in paragraph 6 above. The Town of Kossuth shall have no jurisdiction in any permits issued to Town of Cooperstown residents due to the shared road

8. Shared Highway Funding. The Town of Cooperstown will continue to collect shared highway funding as indicated in present PASER records, regardless of the actual surface area maintained. This Order is not intended to change PASER records.

9. Town Performance Standards. If at any time either Town considers the responsibilities imposed on the other Town ("obligated town") under this Agreement and Highway Order are not being carried out consistent with highway safety and the public interest and good government, that Town may appeal to the Town Board of the obligated town. Each town shall endeavor to appeal prior to September 1 so that the obligated Town, if electing to do any corrective road work, may properly budget for the work in the following budget year.

10. Allocation of Liability for Damages.

A. Except as stated herein, the Town of Kossuth shall be responsible for all damages arising out of an incident which occurs within the right-of-way of the portions of roads for which the Town of Kossuth is responsible, as defined in paragraph 2, and which damages are a result of the performance of the Town of Kossuth of its obligations under this Agreement and Highway Order. The Town of Kossuth agrees to indemnify and hold the Town of Cooperstown harmless from any damages. Notwithstanding the foregoing, the Town of Kossuth shall not be responsible for any damages incurred to property located in the Town of Cooperstown outside the road right-of-way, or to person as a result of owning property in the Town of Cooperstown outside the road right-of-way. Such damages shall be the responsibility of the Town of Cooperstown.

B. Except as stated herein, the Town of Cooperstown shall be responsible for all damages arising out of an incident which occurs within the right-of-way of the portions of roads for which the Town of Cooperstown is responsible, as defined in paragraph 6, and which damages are a result of the performance of the Town of Cooperstown of its obligations under this Agreement and Highway Order. The Town of Cooperstown agrees to indemnify and hold the Town of Kossuth harmless from any damages. Notwithstanding the foregoing, the Town of Cooperstown shall not be responsible for any damages incurred to property located in the Town of Kossuth outside the road right-of-way, or to person as a result of owning property in the Town of Kossuth outside the road right-of-way. Such damages shall be the responsibility of the Town of Kossuth.

11. Severability. If any portion of this Highway Order is found to be void or unconstitutional by a court of competent jurisdiction, such finding shall not affect the remaining portions of this Highway Order which shall continue to be in full force and effect.

12. Binding Effect. This Highway Order is adopted pursuant to Section 82.21 (4), Wis. Stats. A Copy of this Order shall be filed with the Town Clerk of Town of Cooperstown and the Town Clerk of the Town of Kossuth and shall have binding effect pursuant to Statute.

13. Drafting. The parties take equal responsibility for the drafting of this Highway Order and it shall not be construed in favor of or against either Town.

This Highway Order was adopted at a joint meeting of the Town of Cooperstown and the Town of Kossuth Town Boards on September 10, 2012.

ATTEST:

Susan Kornely, Town Clerk

TOWN OF COOPERSTOWN

Richard Duckett, Town Chairman

ATTEST:

Jolyn Schuh, Town Clerk

TOWN OF KOSSUTH

John Hutterer, Town Chairman

4. Village of Maribel, Manitowoc County

APPENDIX D ATTACHMENTS FOR CHAPTER 4, PLAN COMMISSION HANDOUT LIST FOR PLAN COMMISSION

1. 20 Year Comprehensive Plan book
2. Manitowoc County chapter 8, zoning
3. Town of Cooperstown rezoning procedures handout
4. Town of Cooperstown ordinance for plan commission
5. Town of Cooperstown public hearing outline handout
6. Town of Cooperstown procedure for public hearing meeting
7. Town of Cooperstown Plan Commission rules of government
8. Manitowoc rezone procedure handout
9. Manitowoc guide to building handout

REZONING APPLICATION PROCEDURE AND POSTING

1. Clerk receives petitioner's application (6 copies) and fee, assigns a case number (suggest PC2012-1 or RZ2012-1).
2. Plan Commission Secretary receives petitioner's application from Town Clerk (5 copies).
3. Plan Commission Secretary makes sure the fee was paid to the Clerk at time of application submittal.
4. Plan Commission Chairman sets Public Hearing date, sends Public Hearing notice to the Clerk a minimum of 14 days before meeting.
5. Plan Commission Secretary puts notice in the Denmark News prior to the meeting, Plan Commission Secretary writes up publication.
6. Plan Commission Secretary send letters to adjacent land owners (certificate of mailing, not certified) 14 days before meeting.
7. Town Clerk posts Public Hearing notice in the Town's three locations and website a minimum of 7 days before meeting. Plan Secretary writes up the posting.
8. Plan Commission to hold onsite review and public hearing.
9. Plan Commission makes a recommendation to the Board, Plan Commission Secretary sends a copy to the Clerk a minimum of 4 days before Town Board meeting, and the Clerk makes copies for Board members.
10. Town clerk sends the recommendation of the Plan Commission and the Town Board decisions to the Manitowoc County Planning and Zoning Department and to the petitioner.

PLAN COMMISSION PROCEDURES FOR RUNNING THE REZONING MEETING

1. Call agenda item for public information
2. Present background information and introductory facts relative to the specific case
3. Request the petitioner or authorized representative to present information about the petition The planning commission requests that the petitioner address the following items with respect to the current and proposed zoning. NOTE: planning commission will consider all land uses and methods of development allowed within the respective zoning districts ITEMS:
    a. Conformance with the comprehensive plan
    b. Compatibility with surrounding zoning
    c. Compatibility with existing and future adjacent/area land uses
    d. Impact on area rural/water/environmental corridors
    e. Other factors which advances the comprehensive plan objectives

4. Planning commission may request additional information and comments prior to public testimony
5. Request that those persons wishing to speak in opposition of the request to please come forward
6. Request that those persons wishing to speak in favor of the request to please come forward
7. Request that those persons wishing to rebut previous testimony; first in opposition of the request, then those in favor of the request to please come forward.
8. Plan commission may request additional information from comments as necessary for the request
9. Public input is closed
10. Planning commission reviews rezoning request in accordance with the rezoning review question form
11. Call for discussion by planning commission
12. Call for motion to recommend approve or denial the request to the town board
13. Call for a second to the motion on the floor. Absent of a second, the chairman shall entertain a new motion and second
14. Call for further discussion by the planning commission members
15. Call for voice vote (roll call if not unanimous) on the motion, record

PLAN COMMISSION PUBLIC COMMENT POLICY

The public comment period, reserved for testimony in support of and in opposition to an item before the planning commission, shall be allocated as follows, unless otherwise agreed to by consensus of the planning commission:

1. INITIAL COMMENT PERIOD comments should be limited to the introduction of new information not previously addresses by earlier testimony.

a. Designated representative for interested persons in opposition: five (5) minutes
b. Interested persons in opposition: three (3) minutes each.

c. Petitioner or his/her designated representative (only one person): five (5) minutes
d. Other interested persons in support three (3) minutes

2. REBUTTAL COMMENT PERIOD

a. Designated representative for interested persons in opposition: three (3) minutes
b. Interested persons in opposition: three (3) minutes
c. Petitioner or his/her designated representative (only one person): three (3) minutes
d. Other interested persons in support: three (3) minutes

3. PLANNING COMMISSION COMMENT PERIOD

Response to commission member request for additional information or clarification of previous testimony during either the initial or rebuttal comment period shall not be considered a part of or count towards an individual's comment period time allocation.

PLAN COMMISSION RULES OF GOVERNMENT

SECTION 1. Establishment

The Town Plan Commission of the Town of Cooperstown, Wisconsin, shall be governed by Section 62.23 and 236 of the Wisconsin Statutes and Town Ordinance No. 2001 Creating the Plan Commission

SECTION 2. Membership

The Town Plan Commission shall consist of five members as specified by Town Ordinance No. 2001 Creating the Plan Commission.

Chairperson shall be nominated and seconded by the Plan Commission, and approved by a majority vote. The Plan Commission Chairperson shall preside at the meetings of the Plan Commission, supervise the work of the secretary, and decide all points of procedure unless otherwise directed by a majority vote of the Plan Commission present.

Vice-Chairperson shall be nominated and seconded by the Plan Commission, and approved by a majority vote. The Plan Commission shall perform the duties of the Chairperson in their absence.
Secretary shall be nominated and seconded by the Plan Commission, and approved by a majority vote. The secretary shall prepare all correspondence for the Commission; receive and file all referrals, applications, papers, and records; prepare publish, and mail all notices required; prepare and keep all minutes and records of the Commission's proceeding.

Standing or Special Committees may be appointed by the Town Chairperson.

Official Oaths shall be taken by all members in accordance with Section 19.01 of the Wisconsin Statutes within (10) days of receiving notice of their appointments.

Terms for Members shall be for three years, except that of first appointment; one person shall serve for one year; two persons shall serve for two years; and two persons shall serve for three years.

Vacancies shall be filled for the unexpired terms of members.

SECTION 3. Meetings

Meetings shall be held monthly or at the call of the Chairperson or at the call of a majority of the full Commission, and shall be held in the Cooperstown Town Hall and shall be open to the public. All meetings shall be posted in accordance with Section 19.84 of the Wisconsin Statutes.

Closed Sessions The Commission may go into closed executive session for purposes enumerated in Section 19.85 of the Wisconsin Statutes.

Quorum shall be four (4) members, but all actions shall require approval of a majority of the members present.

Order of Business at meetings shall be substantially as follows:

Call to order
Approval of agenda
Roll call and declaration of a quorum
Reading and approval of previous minutes
Communications and reports
Unfinished business
Review of county zoning amendments
Review of applications for conditional use permits
Review of land divisions
Referrals from Town Board
New business
Miscellaneous
Adjournment

Minutes of the proceedings and a record of all actions shall be kept by the secretary, showing the vote of each member upon each question, the reasons for the Commission's determination, and its findings. These records shall be immediately filed with the Town Clerk and shall be a public record.

Appearances. The petitioner or applicant may appear in person or by his/her agent or attorney. In the absence of an appearance for or against any petition or application, the Commission may table or take action to deny, authorize, or make a recommendation to deny or grant the petition or application.

Withdrawal. A petitioner or applicant may withdraw his/her petition or application at any time prior to a decision thereon; but if a motion is pending to grant, deny, or make a recommendation to grant or deny, such a motion shall have precedence. Withdrawal shall not entitle the petitioner or applicant to return of the filing fee.

SECTION 4. Hearings

(Reserved) Authority/responsibility must be granted by the Town Board.

SECTION 5 Decisions

The committee shall render its decision in the form of a motion to recommend approval, approval with conditions or modifications, denial, or tabling of the item until the next meeting of the referring body (Town Board). The Plan Commission shall transmit a signed copy of the Commission's decision as reflected in the minute to the referring body (Town Board).

Voting A vote of a majority of the full Commission shall be required: to make a finding that certain lands are unsuitable for development, to authorize a conditional permit, or to recommend granting of a rezoning petition.

Record. The secretary shall record the vote of each member upon each question in the minutes, or if the member is absent or fails to vote, shall indicate such facts in the minutes.

Personal Interest. No Commissioner shall participate in the decision of, or vote upon, any case in which he/she shall be interested, directly or indirectly

Conditions imposed with respect to any conditional use permit shall be stated in the minutes embodying the Commission's decision and shall also be set forth upon the permit. Such permit shall be valid only as long as the conditions upon which it is granted are observed.

SECTION 6. Powers and Duties

The Town Plan Commission shall have all the powers and duties granted or assigned by the Town Board or by Town Ordinances. All the powers and duties granted or assigned by Section 62.23 of the Wisconsin Statutes to city plan commissions, and any amendments thereto, are hereby granted or assigned to the Commission; and such Statutes are hereby adopted by reference.

SECTION 7 Amendments

These Rules of Government may be amended, suspended, or revoked by a majority vote of the full Commission at any meeting, provided all the members are notified.

SECTION 8 Conflict

Whenever any conflict occurs between these Rules of Government and the laws of Wisconsin or ordinances of the Town, the State laws and the Town ordinances shall prevail.

SECTION 9 Effective Date

These Rules of Government shall be affective after adoption by a majority of the full Commission and filing with the Town Clerk.

(Signatures)

William Angoli
Chairperson
Sidney K. Kittelson
Vice-Chairperson
Pamela Kouba
Secretary
Ross Johnson
Member
Brian W. Swetlik
Member

Date Adopted; 3-22-00
Dated Filed; 3-22-00
Susan Kornely, Clerk

TOWN OF COOPERSTOWN REZONING PROCEDURE

1. Are you dividing the original property into any parcels of less than 35 acres?

NO If you are maintaining **EXCLUSIVE AGRICULTURAL ZONING** and actively farming. You may not need to apply for a zoning change. Check with County Planning Dept.

YES Continue

2. Will any of the parcels being created take tillable land out of production?

NO Continue

YES If any of this land was enrolled in a **Wisconsin Farmland Preservation** programs You may have to pay back some property taxes.

Note: The County Agriculture Preservation Plan and Town Comprehensive Plan emphasize minimal development on prime agricultural land.

3. Are you dividing the original property into two (2) or more parcels?

NO You are requesting to change the present zoning classification?

YES Continue

Note: parcels of 15 acres or less require a certified survey map, and or plat recorded with the County Clerk.

4. Is any of the parcel(s) being created:

a) part of a wood lot or forest
b) in a flood plain zone
c) in a wetlands zone or shore land zone
d) in a designated environmental corridor
e) have large area of Steep Slope (+12%)
f) have Historical or Archeological issues
g) have potential Geology or Soil issues

If you answered yes to more than four (4) items in section 4, you should contact the TOWN PLAN COMMISSION to determine the feasibility of your zoning request

5. Did you consult County Parks and Planning about your zoning request for the parcel(s) you want to create. (Refer to: Manitowoc County Building Guide)

NO YES

FEASIBILITY Review:

1. Create a simple scale drawing of the property(s) showing:

Location of all corners
Location of all structures
Location of all sensitive areas i.e.: wetlands, wood lots, shore land/streams etc.

2. Contact County Parks and Planning Dept. to initiate the process and get the pamphlet: A Guide to Building in Unincorporated Areas.
3. Be sure to select an appropriate lot size and zoning type.

(see County Pamphlet)

4. Prepare a short statement of what you intend to do with the parcels created.
5. Having assembled the above materials. Attend a regular Plan Commission meeting and present your proposal for a feasibility review. At this point the Commission may advise you of any commission concerns before you must submit a FORMAL APPLICATION and begin the actual Rezoning Process.

Vision Statement:

The Town of Cooperstown - through the implementation of the Town's Comprehensive Plan and a close working relationship with the Village of Maribel Manitowoc County and other neighboring communities - provides its residents a safe and peaceful rural atmosphere with a natural rustic landscape comprised of an abundance of farmlands, woodlots, wetlands, open spaces, recreational opportunities, and limited residential, commercial and industrial development.

The Town directs residential, commercial, and industrial growth in a reasonable fashion that allows landowners the use of their property for a wide variety of uses while preserving our low development densities , our rustic character, our natural resources, and our open spaces, all of which allows our residents the opportunity to enjoy the same resources similarly enjoyed by earlier generations.

(20-Year Smart Growth Comprehensive Plan: December 2003)

FORMAL APPLICATION PROCEDURE:

1. **Contact the Town Clerk** for a rezoning application and zoning materials packet.
2. Submit your zoning application and zoning request documentation along with the Filing Fee ($210), through the Town Clerk. (The Town Clerk will forward for the next regular monthly Plan Commission meeting) Attend the Commission meeting; be prepared to answer possible Questions.
3. At this time the Commission will review the application/ rezoning request proposal and establish a timetable for on-site preview and public hearing date; or refer back to the petitioner for modifications.
4. Rezoning documentation, if applicable etc. The petitioner must submit 6 sets minimum, a. certified survey

b. soils test for septic

c. site plan drawn to scale (identify any sensitive areas) also include present and proposed: buildings, septic fields, wells, driveways, culverts etc.

d. flood plain/ wetlands designation documentation

e. if property was/ is enrolled in any governmental set aside or tax relief programs, provide documentation of resolution

5. The Commission when ready to proceed with a public hearing will publish notice of hearing date, time and place. (The process may take up to 60 days) After which time the Commission will make its official ADVISORY recommendation: (refer back to petitioner for additional changes, or refer to the Town Board for approval or denial). The Town Board will review the application and make its recommendation to the County Parks and Plan Commission and County Board. 6. Refer to the County Zoning Procedures Pamphlet

Contacts:
www.townofcooperstown.com

Town of Cooperstown Clerk
15911 CTH R
Maribel WI 54227
920.863.3261

Manitowoc County Planning Dept
4319 Expo DR
Manitowoc WI 54221
920.683.4185
920.683.4190 (Fax)

Town Hall
11626 CTH Z
Maribel WI 54227
920.863.6515

Planning Commission Meeting First Monday of the month 7pm

Town Board Meeting
Second Tuesday of the month 7pm

APPENDIX E
Map and description of road signs from Chapter 7


Town of Gibson
Town of Kossuth
Town of Franklin
Brown County
Village of Maribel
Cherney Maribel Cave County Park
DNR Land
Dewitt River State Trail
BB
R
T
Z
NN
43
14

Sign ID NO	Road Name	Cross Road	Driving Direction	Side of Road	Number of Post	Post Size	Post Type	Number of Signs	Width of Sign	Height of Sign	Quality of Sign	Material of Sign 1	Description of Sign 1	Color of Sign 1
1	Natchwey Rd		S	right	1	4X6	wood	1			good	aluminum	speed limit ahead 45mph	black &white on yellow
2	Zander Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	speed limit 35mph	black on white
3	Zander Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
4	Zander Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	speed limit 35mph	black on white
5	Zander Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	speed limit 35 mph	black on white
6	Zander Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	speed limit 35mph	black on white
7	Natchwey Rd		S	right	1	u-chnl	metal	2			poor	wood	residential area	white on green
8	Scanlan Rd	Johnson Dr	S	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
9	Johnson Dr		E	right	1	u-chnl	metal	1			excellent	aluminum	dead end	black on yellow
10	Johnson Dr	CTH R	E	right	1	rd stock	metal	2			good	aluminum	road names	white on green
11	Johnson Dr	CTH R	W	right	1	Post	steel	2			good	aluminum	road name	white on green
12	Scanlan Rd	CTH BB	N	right	1	rd stock	metal	2			good	aluminum	road names	white on green
13	Pleasant Rd		N	right	1	post	wood	1			good	aluminum	arrow	black on yellow
14	Pleasant Rd		N	right	1	post	wood	1			excellent	aluminum	arrow	black on yellow
15	Pleasant Rd		N	right	1	post	wood	1			excellent	aluminum	stop ahead	red on yellow
16	Pleasant Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	arrow	black on yellow
17	Pleasant Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	arrow	black on yellow
18	Pleasant Rd		N	right	1	post	wood	1			fair	aluminum	stop	white on red
19	Pleasant Rd		S	right	1	u-chnl	metal	2			excellent	aluminum	arrow	black on yellow
20	Pleasant Rd		N	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
21	Pleasant Rd		S	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
22	Pleasant Rd		N	right	1	u-chnl	metal	1			poor	aluminum	class B weight limit	black on white
23	Pleasant Rd		S	right	1	post	wood	1			good	aluminum	stop	white on red
24	Pleasant Rd		S	right	1	u-chnl	metal	1			good	aluminum	stop ahead	red on yellow
25	Pleasant Rd		N	right	1	u-chnl	metal	1			good	aluminum	no trucks	red on white
26	Pleasant Rd	CTH R	S	right	1	rd stock	metal	2			poor	aluminum	road names	black on white
27	Pleasant Rd		S	right	1	u-chnl	metal	1			good	aluminum	no trucks	red on white
28	Cooperstown Rd	CTH R	E	right	1	rd stock	metal	1			good	aluminum	road name	white on green
29	Cooperstown Rd		W	right	1	u-chnl	metal	1			good	aluminum	no trucks	red on white
30	Cooperstown Rd		E	right	1	u-chnl	metal	1			good	aluminum	no trucks	red on white
31	Cooperstown Rd	Rosecrans Rd	W	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
32	Cooperstown Rd	Rosecrans Rd	E	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
33	Cooperstown Rd	Rosecrans Rd	E	right	1	rd stock	metal	2			good	aluminum	road name	white on green
34	Cooperstown Rd		E	right	1	u-chnl	metal	1			poor	aluminum	school bus stop	black on yellow

35	Cedar Creek Dr	Cooperstown Rd	N	right	1	post	wood	1			good	aluminum	stop	white on red
36	Cooperstown Rd	Cedar Creek Dr	E	right	1	rd stock	metal	1			poor	aluminum	road name	black on white
37	Cedar Creek Dr		S	right	1	post	wood	1			good	aluminum	dead end	black on yellow
38	Deerfield Rd	Cooperstown Rd	N	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
39	Cooperstown Rd	Deerfield Rd	E	right	1	rd stock	metal	1			poor	aluminum	road name	black on white
40	Deerfield Rd		S	right	1	u-chnl	metal	1			good	aluminum	dead end	black on yellow

sign ID NO	**Road Name**	**Cross Road**	**Driving Direction**	**Side of Road**	**Number of Post**	**Post Size**	**Post Type**	**Number of Signs**	**Width of Sign**	**Height of Sign**	**Quality of Sign**	**Material of Sign 1**	**Description of Sign 1**	**Color of Sign 1**
41	Herold Rd	Cooperstown Rd	N	right	1	rd stock	metal	2			poor	aluminum	road name	black on white
42	Herold Rd	Cooperstown Rd	N	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
43	Herold Rd		S	right	1	u-chnl	metal	1			poor	aluminum	class B weight limit	black on white
44	Zander Rd	CTH NN	E	right	1	rd stock	metal	2			good	aluminum	road name	white on green
45	Zander Rd		E	right	1	u-chnl	metal	2			good	aluminum	speed limit 15 mph	black on yellow
46	Zander Rd		W	right	1	u-chnl	metal	1			good	aluminum	stop ahead	red on yellow
47	Zander Rd		N	right	1	post	wood	2			excellent	aluminum	arrow	black on yellow
48	Zander Rd		N	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 15mph	black on yellow
49	Zander Rd		S	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 15mph	black on yellow
50	Zander Rd		S	right	2	u-chnl	metal	1			good	aluminum	arrow	black on yellow
51	Zander Rd		W	left	2	u-chnl	metal	1			excellent	aluminum	arrow	black on yellow
52	Zander Rd		W	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 15mph	black on yellow
53	Devils River Dr		S	right	1	u-chnl	metal	1			excellent	aluminum	dead end	black on yellow
54	Devils River Dr		S	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 25 mph	black on yellow
55	Devils River Dr		S	left	1	u-chnl	metal	1			excellent	aluminum	arrow	black on yellow
56	Hammernick Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	dead end	black on yellow
57	Zander Rd	Herold Rd	E	right	1	rd stock	metal	2			good	aluminum	road name	white on green
58	Zander Rd	Herold Rd	E	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
59	Zander Rd	Herold Rd	W	right	1	u-chnl	metal	1			good	aluminum	stop	
60	Devils River Dr		N	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
61	Zander Rd	Devils River Dr	E	right	1	rd stock	metal	1			poor	aluminum	road name	black on white
62	Devils River Dr		N	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
63	Devils River Dr		S	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
64	Devils River Dr		W	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 25 mph	black on yellow
65	Lakeview Dr	Devils River Dr	S	right	1	u-chnl	metal	1			poor	aluminum	yield	red on white
66	Devils River Dr	Lakeview Dr	W	right	1	rd stock	metal	2			good	aluminum	road name	white on green
67	Lakeview Dr	Devils River Dr	N	right	1	u-chnl	metal	1			poor	aluminum	yield	red on white

68	Zander Rd		W	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 35 mph	black on yellow
69	Zander Rd		E	right	1	u-chnl	metal	1			good	aluminum	road narrows	black on yellow
70	Zander Rd		E	right	1	u-chnl	metal	1			good	aluminum	stop ahead	red on yellow
71	Kvitek Rd	Zander Rd	S	right	1	u-chnl	metal	2			good	aluminum	stop	white on red
72	Zander Rd	Kvitek Rd	W	right	1	u-chnl	metal	2			good	aluminum	stop	white on red
73	Kvitek Rd	Zander Rd	N	right	1	u-chnl	metal	2			good	aluminum	stop	white on red
74	Zander Rd	Kvitek Rd	E	right	1	u-chnl	metal	2			good	aluminum	stop	white on red
75	Kvitek Rd	Zander Rd	N	right	1	rd stock	metal	2			good	aluminum	road name	white on green
76	Parizek Dr	Kvitek Rd	E	right	1	u-chnl	metal	1			good	aluminum	s	red on white
77	Kvitek Rd	Parizek Dr	S	right	1	rd stock	metal	1			good	aluminum	road name	white on green
78	Parizek Dr		W	right	1	u-chnl	metal	1			excellent	aluminum	dead end	black on yellow
79	Zander Rd		N	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
80	Zander Rd		N	right	1	Post	Wood	1			Good	Aluminum	Narrow bridge	Black on yellow

Sign ID NO	**Road Name**	**Cross Road**	**Driving Direction**	**Side of Road**	**Number of Post**	**Post Size**	**Post Type**	**Number of Signs**	**Width of Sign**	**Height of Sign**	**Quality of Sign**	**Material of Sign 1**	**Description of Sign 1**	**Color of Sign 1**
81	Zander Rd		S	right	1	u-chnl	metal	1			good	aluminum	narrow bridge	black on yellow
82	Zander Rd	Rosecrans Rd	E	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
83	Zander Rd	Rosecrans Rd	W	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
84	Zander Rd	Rosecrans Rd	W	right	1	rd stock	metal	2			poor	aluminum	road name	black on white
85	Zander Rd	Carol Lane	E	right	1	rd stock	metal	1			poor	aluminum	road name	black on white
86	Zander Rd	CTH T	W	right	1	rd stock	metal	2			good	aluminum	road name	white on green
87	CTH T	Gretz Dr	S	right	1	rd stock	metal	1			good	aluminum	road name	white on green
88	Elmer Dr		W	right	1	post	wood	1			excellent	aluminum	dead end	black on yellow
89	Pleasant Rd	Elmer Dr	S	right	1	rd stock	metal	1			good	aluminum	road name	white on green
90	Pleasant Rd		S	right	1	post	wood	2			good	aluminum	speed limit 25 mph	black on yellow
91	Pleasant Rd		N	right	1	post	wood	2			good	aluminum	arrow	black on yellow
92	Pleasant Rd		S	left	1	u-chnl	metal	1			good	aluminum	arrow	black on yellow
93	Pleasant Rd		E	right	1	u-chnl	metal	1			good	aluminum	arrow	black on yellow
94	Pleasant Rd		E	right	1	u-chnl	metal	2			good	aluminum	speed limit 25 mph	black on yellow
95	Pleasant Rd		W	right	1	u-chnl	metal	1			good	aluminum	one lane bridge	black on yellow
96	Pleasant Rd		S	left	1	post	wood	1			good	aluminum	arrow	black on yellow
97	Pleasant Rd		N	right	1	post	wood	1			good	aluminum	one lane bridge	black on yellow
98	Hickory Grove Rd		W	right	1	u-chnl	metal	1			poor	aluminum	class B weight limit	black on white
99	Hickory Grove Rd	Rosecrans Rd	W	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
100	Hickory Grove Rd		E	right	1	u-chnl	metal	1			poor	aluminum	class B weight limit	black on white
101	Hickory Grove Rd	Rosecrans Rd	E	right	1	rd stock	metal	2			good	aluminum	road name	white on green
102	Hickory Grove Rd	Rosecrans Rd	E	right	1	u-chnl	metal	1			good	aluminum	stop	white on red

103	Hickory Grove Rd		W	right	1	u-chnl	metal	1			poor	aluminum	class B weight limit	black on white
104	Hickory Grove Rd	Hickory Heights Dr	W	right	1	rd stock	metal	1			good	aluminum	road name	white on green
105	Hickory Heights Dr		N	right	1	u-chnl	metal	1			excellent	aluminum	dead end	black on yellow
106	Hickory Heights Dr	Hickory Heights Ct	N	right	1	rd stock	metal	1			good	aluminum	road name	white on green
107	Hickory Heights Dr	Hickory Grove Rd	S	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
108	Kvitek Rd		S	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
109	Kvitek Rd	Hickory Grove Rd	S	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
110	Kvitek Rd	Hickory Grove Rd	S	right	1	rd stock	metal	2			good	aluminum	road name	white on green
111	Kvitek Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	T intersection	black on yellow
112	Kvitek Rd		N	right	1	u-chnl	metal	1			good	aluminum	slow children	black on yellow
113	Kvitek Rd		N	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
114	Hickory Grove Rd	Keehan Rd	W	left	1	rd stock	metal	2			good	aluminum	road name	white on green
115	Keehan Rd	Hickory Grove Rd	N	right	1	u-chnl	metal	1			good	aluminum	yield	red on white
116	Herold Rd	Hickory Grove Rd	W	right	1	rd stock	metal	2			good	aluminum	road name	white on green
117	Hickory Grove Rd	Herold Rd	W	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
118	Hickory Grove Rd	Herold Rd	E	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
119	Herold Rd	Jirikovec Dr	N	left	1	rd stock	metal	1			good	aluminum	road name	white on green
120	Jirikovec Dr		W	right	1	post	wood	1			excellent	aluminum	dead end	black on yellow

Sign ID NO	Road Name	Cross Road	Driving Direction	Side of Road	Number of Post	Post Size	Post Type	Number of Signs	Width of Sign	Height of Sign	Quality of Sign	Material of Sign 1	Description of Sign 1	Color of Sign 1
121	Herold Rd	Frelich Rd	S	right	1	rd stock	metal	2			good	aluminum	road name	white on green
122	Frelich Rd	Herold Rd	E	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
123	Herold Rd		N	right	1	u-chnl	metal	1			poor	aluminum	class B weight limit	black on white
124	CTH Z	Herold Rd	W	right	1	rd stock	metal	2			good	aluminum	road name	white on green
125	CTH Z	Luebke Rd	E	right	1	rd stock	metal	2			good	aluminum	road name	white on green
126	Luebke Rd		E	right	1	post	wood	1			excellent	aluminum	dead end	black on yellow
127	Luebke Rd	Luebke Dr	W	right	1	rd stock	metal	2			good	aluminum	road name	white on green
128	Schultz Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	hill	black on yellow
129	Schultz Rd		W	right	1	post	wood	1			excellent	aluminum	dead end	black on yellow
130	Schultz Rd	Rosecrans Rd	E	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
131	Schultz Rd	Rosecrans Rd	E	right	1	rd stock	metal	1			good	aluminum	road name	white on green
132	Fairhills Rd		E	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
133	Fairhills Rd	Rosecrans Rd	E	right	1	rd stock	metal	1			excellent	aluminum	road name	white on green
134	Fairhills Rd	Rosecrans Rd	E	right	1	post	wood	1			good	aluminum	stop	white on red
135	Fairhills Rd		W	right	1	u-chnl	metal	1			good	aluminum	slow children	black on yellow
136	Fairhills Rd		N	end	1	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow

137	Fairhills Rd	Fairhills Rd	W	right	1	rd stock	metal	2			good	aluminum	road name	white on green
138	Fairhills Dr		W	right	1	u-chnl	metal	1			excellent	aluminum	dead end	black on yellow
139	CTH Z	Fairhills Rd	W	right	1	rd stock	metal	2			good	aluminum	road name	white on green
140	Schley Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
141	Schley Rd	Pleasant Rd	E	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
142	Schley Rd	Pleasant Rd	E	left	1	rd stock	metal	2			good	aluminum	road name	white on green
143	Pleasant Rd		N	right	1	u-chnl	metal	1			poor	aluminum	class B weight limit	black on white
144	Schley Rd	Pleasant Rd	W	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
145	Schley Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
146	Pleasant Rd		S	right	1	post	wood	1			excellent	aluminum	narrow bridge	black on yellow
147	Pleasant Rd	Radtke Rd	S	left	1	rd stock	metal	1			good	aluminum	road name	white on green
148	Pleasant Rd		N	right	1	post	wood	1			excellent	aluminum	narrow bridge	black on yellow
149	Radtke Rd		E	right	1	post	wood	2			poor	aluminum	class B weight limit	black on white
150	Schley Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
151	Pine Hills Dr	CTH R	W	right	1	rd stock	metal	1			poor	aluminum	road name	black on white
152	Pine Hills Dr		W	right	1	post	wood	1			excellent	aluminum	dead end	black on yellow
153	Hidden Valley Rd	CTH R	W	left	1	rd stock	metal	2			good	aluminum	road name	white on green
154	Hidden Valley Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
155	Hidden Valley Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
156	Hidden Valley Rd	Pleasant Rd	W	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
157	Hidden Valley Rd	Pleasant Rd	E	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
158	Pleasant Rd	Hidden Valley Rd	S	right	1	u-chnl	metal	2			good	aluminum	road name	white on green
159	Hidden Valley Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
160	Hidden Valley Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow

Sign ID NO	Road Name	Cross Road	Driving Direction	Side of Road	Number of Post	Post Size	Post Type	Number of Signs	Width of Sign	Height of Sign	Quality of Sign	Material of Sign 1	Description of Sign 1	Color of Sign 1
161	Hidden Valley Rd	Rosecrans Rd	W	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
162	Rosecrans Rd	Hidden Valley Rd	N	right	1	rd stock	metal	2			good	aluminum	road name	white on green
163	Hidden Valley Rd	Rosecrans Rd	E	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
164	Hidden Valley Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
165	Hidden Valley Rd		W	right	1	u-chnl	metal	1			good	aluminum	speed limit 45 mph	black on white
166	Zeman Dr	Hidden Valley Rd	N	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
167	Zeman Dr	Hidden Valley Rd	N	right	1	rd stock	metal	1			good	aluminum	road name	white on green
168	Zeman Dr		N	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
169	Zeman Dr		S	right	1	u-chnl	metal	1			excellent	aluminum	dead end	black on yellow
170	Chvala Rd		S	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow

171	Hidden Valley Rd	Chvala Rd	W	right	1	rd stock	metal	2			excellent	aluminum	road name	white on green
172	Chvala Rd	Hidden Valley Rd	S	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
173	Chvala Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	T intersection	black on yellow
174	Chvala Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
175	Chvala Rd	CTH Z	N	right	1	rd stock	metal	2			good	aluminum	road name	white on green
176	Marshek Rd		N	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
177	Marshek Rd	Hidden Valley Rd	N	right	1	u-chnl	metal	1			good	aluminum	yield	red on white
178	Hidden Valley Rd	Marshek Rd	E	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
179	Greenstreet Rd		W	end	1	post	wood	1			excellent	aluminum	double arrow	black on yellow
180	Greenstreet Rd	Marshek Rd	W	right	1	u-chnl	metal	1			excellent	aluminum	yield	red on white
181	Marshek Rd	Greenstreet Rd	N	right	1	rd stock	metal	2			good	aluminum	road name	white on green
182	Greenstreet Rd	Rosecrans Rd	E	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
183	Greenstreet Rd	Rosecrans Rd	W	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
184	Greenstreet Rd	Rosecrans Rd	W	right	1	rd stock	metal	2			good	aluminum	road name	white on green
185	Rosecrans Rd		N	right	1	u-chnl	metal	1			excellent	aluminum	narrow bridge	black on yellow
186	Rosecrans Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	narrow bridge	black on yellow
187	Greenstreet Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	narrow bridge	black on yellow
188	Greenstreet Rd		W	right	1	post	wood	1			excellent	aluminum	narrow bridge	black on yellow
189	Greenstreet Rd	CTH T	W	right	1	rd stock	metal	2			good	aluminum	road name	white on green
190	Pleasant Rd	Greenstreet Rd	S	right	1	rd stock	metal	2			good	aluminum	road name	white on green
191	Pleasant Rd	Greenstreet Rd	S	right	1	post	wood	1			good	aluminum	stop	white on red
192	Pleasant Rd	Greenstreet Rd	N	right	1	post	wood	1			good	aluminum	stop	white on red
193	Pautz Rd		E	right	1	post	wood	1			excellent	aluminum	dead end	black on yellow
194	Pautz Rd		W	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
195	Pautz Rd	Pleasant Rd	W	right	1	rd stock	metal	2			good	aluminum	road name	white on green
196	Pautz Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	dead end	black on yellow
197	Hostak Rd		N	end	1	post	wood	1			excellent	aluminum	double arrow	black on yellow
198	Pautz Rd	Hostak Rd	W	left	1	rd stock	metal	2			good	aluminum	road name	white on green
199	Pautz Rd		W	right	1	u-chnl	metal	1			poor	aluminum	pavement ends	black on yellow
200	Pautz Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	road clearance	black on yellow

Sign ID NO	Road Name	Cross Road	Driving Direction	Side of Road	Number of Post	Post Size	Post Type	Number of Signs	Width of Sign	Height of Sign	Quality of Sign	Material of Sign 1	Description of Sign 1	Color of Sign 1
201	CTH R	Pautz Rd	S	right	1	rd stock	metal	2			good	aluminum	road name	white on green
202	Pautz Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	pavement ends	black on yellow
203	Hostak Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	curve	black on yellow
204	Hostak Rd		S	right	1	post	wood	2			excellent	aluminum	speed limit 15 mph	black on yellow

205	Hostak Rd		S	left	1	u-chnl	metal	1			excellent	aluminum	road clearance	black on yellow
206	Hostak Rd		N	right	1	post	wood	2			excellent	aluminum	speed limit 15 mph	black on yellow
207	Hostak Rd		N	right	1	u-chnl	metal	1			excellent	aluminum	curve	black on yellow
208	Hostak Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
209	Hostak Rd		N	right	1	u-chnl	metal	1			excellent	aluminum	road clearance	black on yellow
210	Hostak Rd	Greenstreet Rd	S	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
211	Greenstreet Rd	Hostak Rd	W	right	1	rd stock	metal	2			good	aluminum	road name	white on green
212	Hostak Rd		S	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
213	Pantzlaff Rd		N	end	1	post	wood	1			excellent	aluminum	double arrow	black on yellow
214	Greenstreet Rd	Pantzlaff Rd	E	right	1	rd stock	metal	2			excellent	aluminum	road name	white on green
215	Pantzlaff Rd	Greenstreet Rd	N	right	1	u-chnl	metal	1			good	aluminum	yield	red on white
216	Pantzlaff Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	narrow bridge	black on yellow
217	Pantzlaff Rd		N	right	1	post	wood	1			excellent	aluminum	narrow bridge	black on yellow
218	Pantzlaff Rd		S	right	1	u-chnl	a	1			excellent	aluminum	stop ahead	red on yellow
219	Pantzlaff Rd		S	right	1	post	wood	1			excellent	aluminum	T intersection	black on yellow
220	Pantzlaff Rd	Fisherville Rd	S	right	1	rd stock	metal	2			good	aluminum	road name	white on green
221	Pantzlaff Rd	Fisherville Rd	S	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
222	Pantzlaff Rd		S	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
223	Pleasant Rd		S	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
224	Pleasant Rd	Fisherville Rd	S	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
225	Pleasant Rd	Fisherville Rd	S	right	1	rd stock	metal	2			good	aluminum	road name	white on green
226	Pleasant Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	T intersection	black on yellow
227	Pleasant Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
228	Pine Dr		W	right	1	u-chnl	metal	1			excellent	aluminum	dead end	black on yellow
229	CTH T	Pine Dr	S	right	1	rd stock	metal	1			good	aluminum	road name	white on green
230	Fisherville Rd	Rosecrans Rd	W	right	1	rd stock	metal	2			good	aluminum	road name	white on green
231	Rosecrans Rd		S	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
232	Rosecrans Rd	Fisherville Rd	S	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
233	Rosecrans Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	T intersection	black on yellow
234	Rosecrans Rd		S	right	1	u-chnl	metal	1			good	aluminum	stop ahead	red on yellow
235	Fisherville Rd		W	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 20 mph	black on yellow
236	Vacant													
237	Fisherville Rd		W	left	1	post	wood	2			excellent	aluminum	arrow	black on yellow
238	Fisherville Rd	Marshek Rd	W	left	1	rd stock	metal	2			good	aluminum	road name	white on green
239	Vacant													
240	Marshek Rd		S	Right	1	u-chnl	Metal	2			Excellent	Aluminum	Speed limit 20 mph	

Sign ID NO	Road Name	Cross Road	Driving Direction	Side of Road	Number of Post	Post Size	Post Type	Number of Signs	Width of Sign	Height of Sign	Quality of Sign	Material of Sign 1	Description of Sign 1	Color of Sign 1
241	Vacant													
242	Marshek Rd	Remeker Rd	E	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
243	Remeker Rd	Marshek Rd	E	left	2	rd stock	metal	2			good	aluminum	road name	white on green
244	Remeker Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	stop	white on green
245	Remeker Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	T - Intersection	black on yellow
246	Remeker Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
247	Remeker Rd		W	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 15 mph	black on yellow
248	Vacant													
249	Remeker Rd		N	left	1	u-chnl	metal	1			excellent	aluminum	arrow	black on yellow
250	Remeker Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	arrow	black on yellow
251	Remeker Rd		N	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 15 mph	black on yellow
252	Marshek Rd		S	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 35 mph	black on yellow
253	Remeker Rd		S	left	1	u-chnl	metal	1			excellent	aluminum	arrow	black on yellow
254	Vacant													
255	Vacant													
256	Remeker Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	arrow	black on yellow
257	Remeker Rd		E	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 35 mph	black on yellow
258	Remeker Rd		E	right	1	u-chnl	metal	1			poor	aluminum	class B weight limit	black on white
259	Kocian Rd		N	right	1	round stock	metal	1			excellent	aluminum	road name	white on green
260	Kocian Rd		N	right	1	u-chnl	metal	1			excellent	aluminum	no trucks	red on white
261	Kocian Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	T - Intersection	black on yellow
262	Kocian Rd	Chupita Dr	N	right	1	round stock	metal	1			poor	aluminum	road name	white on green
263	Kocian Rd		N	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 15 mph	black on yellow
264	Vacant													
265	Kocian Rd		N	right	1	u-chnl	metal	2			excellent	aluminum	arrows	black on yellow
266	Kocian Rd		E	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 15 mph	black on yellow
267	Kocian Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
268	Kocian Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	no trucks	red on white
269	Kocian Rd		W	right	1	round stock	metal	1			excellent	aluminum	road name	white on green
270														
271														
272	Cooperstown Rd	Kvitek Rd	E	right	1	rd stock	metal	2			good	aluminum	road name	white on green
273	Kvitek Rd	Cooperstown Rd	N	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
274	Zander Rd	CTH R	E	right	2	rd stock	metal	2			good	aluminum	road names	white on green
275	Scanlan Rd		N	right	1	post	wood	1			excellent	aluminum	stop ahead	red on yellow

276	Pleasant Rd		N	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
277	Cooperstown Rd		E	right	1	post	wood	1			good	aluminum	stop ahead	red on yellow
278	Cooperstown Rd		W	right	1	post	wood	1			good	aluminum	stop ahead	red on yellow
279	Cooperstown Rd		E	right	1	post	wood	1			good	aluminum	stop ahead	red on yellow
280	Cooperstown Rd		W	right	1	post	wood	1			good	aluminum	stop ahead	red on yellow

Sign ID NO	Sign ID NO	Sign ID NO	Sign ID NO	Sign ID NO	Sign ID NO	Sign ID NO	Sign ID NO	Sign ID NO	Sign ID NO	Sign ID NO	Sign ID NO	Sign ID NO	Sign ID NO	Sign ID NO
281	Hammernick	Zander Rd	N	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
282	Zander Rd	Hammernick Rd	E	right	1	rd stock	metal	1			good	aluminum	road name	white on green
283	Zander Rd		E	right	1	u-chnl	metal	2			excellent	aluminum	speed limit 35 mph	black on yellow
284	Kvitek Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	arrow	black on yellow
285	Kvitek Rd		N	right	1	u-chnl	metal	1			excellent	aluminum	arrow	black on yellow
286	Zander Rd		E	right	1	u-chnl	metal	1			good	aluminum	stop ahead	red on yellow
287	Zander Rd		E	right	1	u-chnl	metal	1			good	aluminum	stop ahead	red on yellow
288	Zander Rd		W	right	1	post	wood	1			good	aluminum	stop ahead	red on yellow
289	Pleasant Rd		N	right	1	post	wood	2			good	aluminum	speed limit 25 mph	black on yellow
290	CTH T	Hickory Grove Rd	N	left	1	rd stock	metal	1			good	aluminum	road name	white on green
291	Hickory Grove Rd		E	right	1	u-chnl	metal	1			good	aluminum	stop ahead	red on yellow
292	Rosecrans Rd		N	right	1	u-chnl	metal	2			excellent	aluminum	truck	black on yellow
293	Hickory Grove Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	speed limit 45 mph	black on white
294	Hickory Grove Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	speed limit 45 mph	black on white
295	Keehan Rd		N	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
296	Frelich Rd		E	end	2	u-chnl	metal	1			excellent	aluminum	double arrow	black on yellow
297	Herold Rd		N	right	1	u-chnl	metal	1			excellent	aluminum	T intersection	black on yellow
298	Herold Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
299	Luebke Rd		E	right	1	post	wood	1			excellent	aluminum	stop ahead	red on yellow
300	Keehan Rd	CTH Z	S	right	1	rd stock	metal	2			good	aluminum	road name	white on green
301	Keehan Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
302	Fairhills Rd		S	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
303	Hidden Valley Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
304	Hidden Valley Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
305	Hidden Valley Rd		W	right	1	u-chnl	metal	1			good	aluminum	speed limit 35 mph	black on white
306	Hidden Valley Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
307	Hidden Valley Rd		E	right	1	u-chnl	metal	1			good	aluminum	speed limit 35 mph	black on white
308	Chvala Rd		N	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
309	Marshek Rd	Hidden Valley Rd	N	right	1	rd stock	metal	2			good	aluminum	road name	white on green

310	Hidden Valley Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	dead end	black on yellow
311	Rosecrans Rd		S	right	1`	u-chnl	metal	1			excellent	aluminum	T intersection	black on yellow
312	Greenstreet Rd		W	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
313	Pautz Rd	Pleasant Rd	W	right	1	u-chnl	metal	1			good	aluminum	stop	white on red
314	Pautz Rd		E	right	1	u-chnl	metal	1			excellent	aluminum	stop ahead	red on yellow
315	Hostak Rd		N	left	1	u-chnl	metal	1			excellent	aluminum	road clearance	black on yellow

APPENDIX F

Custodian	ADMINISTRATIVE RECORDS (Retention Schedule Appendix A) Record	Retention Period
Clerk	Minute Book	Permanent or transfer to WHS *
Clerk	Ordinance Book with attached affidavits of ordinance publication	Permanent or transfer to WHS*
Clerk	Resolutions	Permanent or transfer to WHS*
Clerk	Legal Opinions (Town Attorney interpretation of statutes & ordinances kept for future reference)	Permanent
Clerk	Town-owned real property records	Permanent
Clerk	Agendas	7 years and destroy
Clerk	Affidavits of Publication, general documents and notices	3 years and destroy
Clerk	Board meeting audio tapes	90 days if made solely for the purpose of drafting minutes after approval of written minutes then destroy or erase
Clerk	Bonds, Bond Book	5 years after expiration and destroy
County	Treasurer's fidelity bond	5 years after expiration and destroy
Clerk	Oaths of Office (excluding Clerk's oath)	5 years after term and destroy
Treasurer	Clerk's Oath of Office	5 years after term and destroy

LICENSE/PERMIT RECORDS		
Custodian	**Record**	**Retention Period**
Treasurer	Liquor, beer, and cigarette license receipts	7 years and destroy
Clerk	Liquor, beer, and cigarette license applications, records	4 years and destroy **
Clerk	Culvert Permits	Permanent
Treasurer	Dog License	3 years and destroy

MUNICIPAL BORROWING RECORDS		
Custodian	**Record**	**Retention Period**
Clerk	Bond procedure records, registers, cancelled bonds, promissory notes, cancelled bonds, coupons, certificates of destruction	7 years after bond issue has expired and destroy

ELECTION RECORDS		
Custodian	**Record**	**Retention Period**
Clerk	All Election materials and records	This ordinance follows the retention period defined by the Government Accountability Board or current Election Board in the current "Election Administration Manual"

FINANCIAL RECORDS		
Custodian	**Record**	**Retention Period**
Clerk	Annual Reports, Audit Reports	Permanent or transfer to WHS*
Clerk	Other Financial Reports	7 years and destroy
Clerk	Final Budget	Permanent
Clerk	General & Voucher Journal (record of original entry)	15 years and destroy
Treasurer	Receipts Journal (record of original entry)	15 years and destroy
Clerk	Purchase invoices, purchase orders, voucher stubs, bank statements and reconciliations, canceled checks	7 years and destroy
Treasurer	Accounts receivable invoices	7 years and destroy

Treasurer	Receipts,deposit slips, bank statements and reconciliations, investment records	7 years and destroy
Clerk	Budget worksheets	3 years and destroy
Treasurer	Duplicate deposit slips	1 year and destroy
Treasurer	Cash Book	15 years and destroy
Clerk & Treasurer	Receipt Forms	7 years and destroy
	ASSESSMENT RECORDS	
Custodian	**Records**	**Retention Period**
Assessor	Master Property Record Folders	5 years beyond structure life, then transfer to WHS*
Assessor	Index to owners, aerial photographs	Retain until superseded and destroy
Clerk	Assessment Roll, Statement of Assessment, Final Statement of Assessment	Permanent
Assessor	Deeds, Plats, easements, certified surveys, Assessor's plats	Permanent
Clerk	Deeds, Plats, easements, certified surveys, Assessor's plats	Permanent
Clerk	Special Assessment final resolutions	Permanent
Clerk	Tax Exemption Reports	10 years and destroy
Assessor	Certificate of ORAP Valuations PC-219	10 years and destroy
Assessor	Notice of Increased Assessment	7 years and destroy
Clerk	Board of Review Minute Book	7 years and transfer to WHS*
Clerk	Form of Objection to Property Assessment, BOR audio tapes, BOR Notices of Determination	7 years after completion and destroy
Assessor	Occupational tax returns, Merchants', Professions' Statement of Property, Personal Property Worksheets/Farmer & Personal Property Not Used for the Production of Income, Report of Inventory Location (form 10)**, Assessors Personal Property Summary Worksheet	5 years and destroy
	ASSESSMENT RECORDS	
Custodian	**Records**	**Retention Period**

Assessor	Assessor's Final Report Supplement, Assessor's Final Report	5 years and destroy
Assessor	Wisconsin Real Estate Transfer Returns	5 years after info has been transferred to the Master Property Record Folder and destroy
Assessor	List of Beekeepers, Request for Exemption of Merchandise in Storage, Statement of Merchandise Exempted	3 years and destroy
Assessor	Deeds (copies)	1 year after transfer to Master Property Record Folder and destroy
Assessor	Building permit applications (copies)	1 year after transfer to Master Property Record Folder and destroy
	TAX RECORDS	
Custodian	**Records**	**Retention Period**
Clerk	Final Statement of Taxes	Permanent or transfer to WHS*
Treasurer	Real & Personal Property Tax Roll	15 years and transfer to WHS* if postponed or delinquent taxes are not transferred to the county treasurer
Treasurer	State of Taxes remaining unpaid	Retain with Tax Roll
Treasurer	Statement of Personal Property Forms	5 years and destroy
Treasurer	Escrow Account List	Retain until superseded and destroy
Treasurer	Tax collection receipts	15 years and destroy
Treasurer	State Shared Revenue notices, Other State and County revenue notices	3 years and destroy
Clerk	Final Levy Worksheet	5 years and destroy
Treasurer	Statements of New Special Assessments, Tax Credit Certifications, Tax Settlement Receipt, Municipal Treasurer's Settlement	5 years and destroy
Clerk	Tax levy certifications of school district clerks, Certificates of Apportionment	3 years and destroy
Clerk	Easements	Permanent
	BUILDING INSPECTION RECORDS	
Custodian	**Records**	**Retention Period**

Clerk	Building Plans	1 year after built
Clerk	Permit Fee Receipts and Permit Ledgers	7 years
Clerk	Applications and Permits	Permanent
Clerk	Code Compliance and Inspection Reports	Permanent
	PLANNING COMMISSION RECORDS	
Custodian	**Records**	**Retention Period**
Clerk	Comprehensive Master Plan and Amendments	Permanent
Clerk	Plan Commission Minutes and Records	Permanent
Clerk	Rezoning Notices, agendas, and minutes	Permanent
Clerk	House number and address change file	Permanent
	PUBLIC WORKS/LAND USE RECORDS	
Custodian	**Records**	**Retention Period**
Clerk	Maps, map indexes, surveying records, excavation plans	Permanent
Clerk	Final subdivision plats, annexation plats, fire number and address change file	Permanent
Clerk	Preliminary subdivision plats	Retain until superseded by the final plat and destroy
Clerk	Aerial photographs	Retain until superseded by the final plat and destroy
Clerk	Inventory of Town Hall & Garage	Retain until superseded by the final plat and destroy
Clerk	Structure plans for municipal buildings & bridges	Retain for life of the structure and transfer to the WHS
Clerk	Street vacations and dedications, copies	Retain for active reference life and destroy
Clerk	Street maintenance and repair records	25 years and destroy
Clerk	Tree planting, inspection, trimming & removal records	25 years and destroy
Clerk	State Highway Aids program records	7 years and destroy
Clerk	Bid notices and affidavits of publication (if required), all bids successful and unsuccessful, all contracts, all certificates of insurance, all other related records	7 years after contract expiration and destroy Unsuccessful bids 2 years after awarded and destroy
Clerk	Permits for excavation of streets by private utility companies	3 years and destroy

Clerk	Leases	7 years following termination of lease
Clerk	Public Works Project Records	20 years and destroy
	PAYROLL RECORDS	
Custodian	**Records**	**Retention Period**
Clerk	Employee time sheets	5 years and destroy
Clerk	Dept. of Revenue WT-6, WT-7 records	5 years and destroy**
Clerk	IRS W-4 records, IRS W-9 records	5 years after being superseded and destroy**
Clerk	IRS W-2, W-3, 941 records	5 years and destroy**
Clerk	Wisconsin Unemployment Tax and Wage reports	5 years and destroy**
Clerk	All other Payroll related records	5 years and destroy**
Clerk	Applications for Employment and resumes of persons not hired	1 year after filling of position and destroy**
Clerk	Employment Records	7 years following termination and destroy**
	INSURANCE RECORDS	
Custodian	**Records**	**Retention Period**
Clerk	Accident Reports	3 years and destroy
Clerk	Insurance Policies and Certificates of Insurance	Permanent
Clerk	Claims	7 years and destroy
	OTHER RECORDS	
Custodian	**Records**	**Retention Period**
Any	Any record subject to litigation, claim, audit or other action	Until permission to destroy obtained by Town Attorney
ny	Unlisted Records	7 years and destroy (unless added by amendment)
Any	Correspondence	3 years and destroy

* WHS - Wisconsin Historical Society

** Records require security if they contain personal identity information

Ordinance for the Destruction of Obsolete Records
Town of Cooperstown Letter of Notification of Intent to Destroy Records
APPENDIX B

TOWN OF COOPERSTOWN
15911 CTH R, Maribel WI 54227
Clerk 920-863-3261 Office & Fax townofcooperstown1856@yahoo.com
www.townofcooperstown.com

Date:

State Archivist, Andrew Baraniak
State Historical Society of Wisconsin
816 State Street
Madison WI 53706-1482

RE: Destruction of Records for the Town of Cooperstown, Manitowoc County

Dear:

The Town of Cooperstown, Manitowoc County intends to destroy the following obsolete town records pursuant to our Municipal Ordinance 2018-1 Destruction of Obsolete Records.

Title of Records	Years Covered by Records	Volume of Records (if applicable)

I understand that we are required to notify the State Historical Society of Wisconsin at least sixty days prior to destroying these records. If you have any questions about these materials, do not hesitate to contact me. Thank you for your prompt review of this request.

Sincerely,

Name
Town Clerk

Enclosure(s) (number of enclosures)

Amended March 14, 2017 Ordinance 2017-1
Amended March 14, 2017 Ordinance 2017-2
Amended 021318 Posted 021418 Ordinance 2018-1
Amended May 8, 2018 Ordinance 2018-3
Amended 08112022 Ordinance 2022-3
Amended 12132022 Ordinance 2022-06
Amended 05122026 Ordinance 2026-07